

BOARD OF DIRECTORS

MINUTES OF THE MEETING 3 MARCH 82 chez NIEHUS

PRES: Rick Rosendall, Wayne Heger, Marsha Pearson, Craig Bowen, Mike Bohn, Don, Niehus.

AF: Duward Sumner, Kevin Nixon, Rick Norton, Ron Sabacek

NPOAF: Jim Richardson, mike Ziskind

1. Announcements

Nick will receive suggestions for music to be performed, if the suggestion is accompanied by a copy of the music in question.

Gary Johnson will go on leave of absence after the March concerts.

The contract with Nick has been drafted and is in his hands for review.

2. Financial Report

Perde Williams distributed a preliminary FY81 financial statement. There was general discussion of what reporting the Board needed. It was agreed that a detailed financial analysis would be presented quarterly and a budget analysis, monthly.

Randy Cooke distributed a chart of accounts for review. He also distributed a Check Request form for immediate use by all persons requiring checks. He promised Purchase Order forms in the future.

Wayne Heger moved that all check requests be signed by the appropriate Division Manager; this applies to signatures on POs and Voucher Transmittals. Carried.

Steven Euell will prepare a guide on evaluation of Budget Analyses.

3. Concert status

Mike Bohn announced that we had to arrange and rearrange our own chairs and we will handle the risers and lighting.

Craig Bowen moved that members not be reimbursed for travel expenses to Balt. Carried on a division 4 to 2.

4. Publicity and Fund Raising

Rick Norton sent out press releases for Mike Ziskind.

The Fund Raising committee requested and received authorization to insert contribution appeals in the program.

5. Presentation by Clint Hockenberry on some space coming available for possible gay DC use.

6. Management Workshop

After discussion of a Management Workshop, instigated by Everett Waldo, Rick Rosendall moved to approve the event in principle. Carried.

7. The Secretary reminded the President that if elections are to be held in June, the Nomination and Election Committee should be appointed in April.

8. Adjournment

Proposed Agenda

Meeting of the Board of Directors

3 March 1982

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Minutes of the Meetings of 11 February 1982 and 21 Feb 82

Adoption of this Agenda

Adjournment Time, this meeting:

Next Meeting: Wed., 7 April 1982, 7:30 P.M. Chez Sumner

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Announcements and Quickies

NY Housing Mar 19-20

Bus. Meeting with NY

Nick solicits ideas for music to sing - with review copy

Gary Johnson

No Rehearsal 3/21

Production Division: costume proposal

1983 Choral Festival Form

Contract Progress for Musical Director

Financial Report

March Concert Review

Production Division

Business Division

Public Relations and Fundraising Division

Management Planning Workshop

Invitations to Sing here and there

A Home of our Own (!) (?) -- Guest: Clint Hockenberry

Gay Pride Day Participation

Musical Retreat for membership

Policy on Benefit performances (other than group sales)